

政治學系政治經濟學碩士班學生修業辦法

Curriculum and Regulations for Master's Program in Political Economy, Department of Political Science

(109.12.30 109 年度第 4 次系務會議通過)

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第一條 為提高碩士班學生之研究能力，並具備應有之專業學養，以增強本系之競爭力，特訂定本辦法。

Article 1.

The regulations herein are specifically formulated to promote students' research ability and their professional knowledge in the master's degree program. It is expected that the competitiveness of the Department of Political Science (hereinafter, the Department) and our graduate students are ultimately graded accordingly.

第二條 修業期限及學分

- 一、 碩士班學生修業期限以一至四年為限。
- 二、 本班畢業學分為三十三學分，包含必修課程二門（六學分）、選修課程七門（二十一學分）與碩士論文（六學分）。
- 三、 選修課程含「政治理論與方法」、「公共行政」、「比較政治」和「國際關係」四大領域。研究生入學後，須由四領域選定其一為主修領域，主修領域至少修畢二門課（六學分），並另擇二領域各須修畢一門課（三學分）之要求。
- 四、 每學期選課至少應有一門，修習上限不得超過十二學分，但上學期平均成績在八十分以上者，得多修三學分。
- 五、 選修系外課程，須向系辦公室提出申請，並經系主任同意，方得列入畢業學分。每學期選修上限三學分為原則，總學分以六學分為原則。

Article 2. Study Duration and Credits

1. Students in this master's program shall complete their program degree within a regular study duration of up to four years (a minimum of one year and a maximum of four years).

2. Students in this master's program are required to complete a minimum of 33 credit hours. Students should take 6 credits from the core courses (2 courses) and

another 21 credits from the elective courses (7 courses) to accumulate a total of 33 credits (including 6 credits for the master's thesis) to complete the program successfully.

3. The elective courses are divided into four areas of study, which include: (1) Political Theories and Methods; (2) Public Administration; (3) Comparative Politics; and (4) International Relations. Every graduate student is required to choose one among the four areas of study as his/her major. In addition to the 6 credits of core courses, s/he must complete two additional courses (6 credits) in his/her major field. Lastly, s/he is required to take two additional courses from the other remaining areas of study. The two elective courses should not fall into identical areas of study.

4. Students in this master's program should take at least one course each semester and no more than four courses (12 credits) per semester. A student may be able to take one extra course (3 credits) only under the circumstance that their average score in the previous semester is above 80 points.

5. Before taking courses offered by other Departments and/or Institutes, graduate students must submit an application to the Department office and receive approval from the Chair of the Department. Once approved by the Chair, students can take up to two courses, one course per semester.

第三條 學術活動參與證明

研究生於提出學位考試申請時，應同時繳交在學期間曾參與「學術研討會」四場之證明。

Article 3.

Participation in Academic Activities

At the time of applying for the degree examination, the student shall submit proof of participating in at least 4 conferences/symposiums.

第四條 指導教授

- 一、 論文指導教授以聘請本系專、兼任助理教授以上之教師擔任為原則。如有實際需要必須聘請本校其它系所之專、兼任教師擔任指導時，應提出該學者對應於指導論文之相關學術背景及至少專書一種或期刊論文六篇之著作資料，並經系主任同意後辦理。
- 二、 本系專任老師指導每屆碩士班學生以二人為原則，總數不得超過六人。若有特殊例外情況，須經系務會議同意。本系兼任老師及本校外系老師每屆至多可指導一位本系學生。
- 三、 研究生選擇指導教授，須填寫論文指導教授申請表，並經系主任簽章後確定人選，更動指導教授或論文題目之程序亦同。
- 四、 研究生申請更換指導教授原則另依本系研究生申請更換指導教授辦

法辦理。

Article 4. Thesis Advisor

1. In principle, the thesis advisor shall be a full-time faculty or adjunct professor from the Department of Political Science at NCKU. If it is necessary to have your thesis supervised by faculty out of this Department, Students must submit an application detailing the intended thesis advisor with regards to his/her academic background that directly corresponds to the thesis. The intended thesis advisor should have already published at least one book or six journal papers relating to the area of supervision. The application will be reviewed and determined by the Chair of the Department.
2. In principle, each full-time faculty in the Department is allowed to supervise two graduate students per year of entry, and six students in total for the entire master's program. Any special exceptions must be approved by the departmental meeting. The adjunct faculty in the Department and other faculty from other departments in NCKU can only supervise one student at most per year of entry.
3. To select a thesis advisor, graduate students must fill in the official application form. The intended advisor will be confirmed when the Chair of the Department reviews and signs the application form. The same procedure applies when changing thesis advisors and thesis topics.
4. The application for changing thesis advisors will be processed following the separate regulations that govern the applications for graduate students to change thesis advisors.

第五條 論文計畫

- 一、 研究生必須在入學後開始注意論文方向，選擇指導教授並與指導教授議定論文題目。
- 二、 研究生於提出論文計畫申請時，應同時繳交曾修習國立成功大學學術誠信推動辦公室「學術倫理」課程六小時之證明及歷年成績單影印本一份。論文主題與研究方向，必須與已修畢（或正修讀）之相關課程有關，且曾修習（或正修讀）必修課程，否則不得提出申請。研究生選定指導教授後，選修課程須事先獲得指導教授之同意。
- 三、 論文計畫，應包括以下內容：（一）研究目的、主題意義及預期成果；（二）理論架構及研究方法；（三）文獻檢討及資料來源；（四）參考書目。論文計畫正文以一萬字為原則。
- 四、 申請日期：依學校行事曆自開始上課日起至每年五月底或十二月底止，口試日期由系辦公室公告週知。
- 五、 論文計畫由本系組成之三人小組進行審查，並由指導教授以外最資深

之成員擔任主持人。公開答辯時間不得少於四十分鐘，其中研究生口頭報告以十分鐘為原則。

六、 研究生論文計畫之答辯，須開放全系師生參加。

七、 研究生選擇指導教授及論文題目後，如因故有所更改，須經系主任同意，並應重新提出論文計畫，通過公開答辯程序。

Article 5. Thesis Proposal

1. Students in this master's program are advised to consider the possible directions of the thesis theme after enrollment. They are urged to approach any faculty for potential thesis advisors and their thesis topics.
2. To process a thesis proposal review, the applicant shall submit proof of completion in 6 hours of the "Academic Ethics" course provided by the NCKU Office of Academic Integrity, and official transcripts from previous academic years. The topic and research direction of the thesis must be related to courses previously (or currently) taken by the student. Successful completion (or soon to be completed) of the required courses is to be shown in the copy of their transcripts. Once a graduate student is being supervised by the thesis advisor, s/he should consult the advisor when taking any elective courses.
3. The thesis proposal should include the following items: (1) Research purpose, the significance of the thesis, and expected results/contributions; (2) Theoretical framework and research methods; (3) Literature review and data sources; (4) Bibliography. In principle, the length of the main body of the thesis proposal should be around 10,000 words.
4. Application Dates: As early as the beginning of the new academic semester until the end of May or December. The actual date and time for conducting the oral defense of the proposal will be further announced by the Department office.
5. The thesis proposal will be reviewed by a committee composed of three faculty members from the Department. The most senior member of the committee, other than the thesis advisor, will serve as the moderator during the thesis proposal reviewing session. The session shall not be less than 40 minutes, of which 10 minutes shall be the applicant's oral presentation.
6. The thesis proposal reviewing session shall be open to all faculty and students of the Department.
7. For any graduate students who wish to change the thesis topic after successfully passing the oral defense, a formal approval is needed from the Chair of the Department, and the following second round of thesis proposal reviewing session is required for the new thesis topic.

第六條 學位考試

- 一、 研究生必須在「論文計畫」公開審查通過之後至少四個月以上方得提出學位考試申請。惟「論文計畫」審查成績達 90 分以上者，得不受上述之限制。
- 二、 碩士學位口試每學期舉辦一次，申請人需繳交論文初稿、摘要及使用國立成功大學圖書館 Turnitin 原創性比對系統產出未達 20%重覆性比對報告（學位口試碩士論文之比對只允許排除中英文摘要及參考書目，須經指導老師簽名及系辦公室覆核）。
申請日期：依學校行事曆自開始上課日起至每年五月十五日或十一月十五日止，口試日期由系辦公室公告週知。研究生僅得提出兩次論文口試之申請。
- 三、 碩士學位考試委員三至五人組成（含指導教授、系內委員及系外委員各一人），遴聘口試委員應具下列資格。
 - （一） 現任或曾任教授、副教授、助理教授。
 - （二） 中央研究院院士、現任或曾任中央研究院研究員、副研究員、助理研究員。
 - （三） 獲有博士學位，且在學術上著有成就。
 - （四） 研究領域屬於稀少性或特殊性學科，且在學術或專業上著有成就。前項第三款、第四款之提聘資格，須經本系系務會議審查通過。
碩士班研究生之配偶、三親等內之血親或姻親或曾有上述關係者，不得擔任指導教授、共同指導教授或學位考試委員。
- 四、 論文口試時間不得少於八十分鐘，其中學生報告時間以十五分鐘為原則。口試時以指導教授以外最資深之口試委員為主持人。
- 五、 學位考試成績以一百分為滿分，七十分為及格，評定以一次為限，並以出席委員評定分數平均決定之，惟須逾出席委員三分之二（含）以上評定為及格者方為及格，否則以不及格論。
研究生論文口試結果分為通過、待複審、不通過三種。其獲評為待複審者，由口試委員自行安排時間進行口試審查，並於期限內繳交定稿至系辦公室，否則視為不通過。
- 六、 論文答辯之後，研究生必須依照口試委員之要求修改論文內容，且至遲於每年八月十五日或一月底前繳交定稿。
- 七、 論文定稿後應繳交七份至系辦公室，包括口試委員每人一份，系辦公室兩份，註冊組及圖書館各一份。

Article 6. Degree Examination

1. A graduate student can only apply for a degree examination four months after s/he successfully passes the thesis proposal reviewing session. However, those who have achieved a score of more than 90 points in the thesis proposal reviewing session are not subject to the restrictions above.

2. The oral examination for a master's degree defense is held once per semester. Applicants must submit the first draft of their thesis, abstract, and a Turnitin thesis comparison report that could be accessed through the NCKU Library. A similarity report of less than 20% will be accepted. (Only the Chinese and English abstracts and the reference list could be excluded from the thesis comparison report. The report shall be reviewed and verified by the thesis advisor and Department Office. The application should be approved and signed by the thesis advisor before submission. The application periods for the degree examination start at the beginning of the new semester and ends every May 15th or November 15th of each year. The actual date and time for the degree oral examination will be announced by the Department Office. Each graduate student is only allowed to apply twice during the entire study of the master's program.
3. The master's degree examination committee consists of three to five members (including the thesis advisor, one member from the Department of Political Science, and another member outside of the Department). The committee members for the oral degree examination should meet the following qualifications:
 - (1) Current or former professors, associate professors, and assistant professors.
 - (2) Academician of Academia Sinica, current or former research fellow, associate research fellow, and assistant research fellow of Academia Sinica.
 - (3) Anyone with a Ph.D. degree and academic achievements.
 - (4) Expert with academic and/or professional achievements in a research field that is rare or special.

The nomination of committee members that falls into the preceding items 3 and 4 shall be reviewed and approved by the Departmental meeting.

Neither the thesis (co-)advisor nor any committee members can be the spouse of the graduate student or any relative within the third degree of relationship.

4. The duration of the oral examination shall last more than 80 minutes, of which 15 minutes would be the student's presentation. The most senior oral examiner, other than the thesis advisor will serve as the moderator during the oral examination.
5. While the maximum score for the degree examination is 100 points, the

satisfactory passing score is 70 points. The oral degree examination would be held once only, and the result is to be decided by the average score of all members. The student taking the degree examination is considered to successfully pass the exam when two-thirds of the committee members mark above the passing point of 70 points.

The results for any graduate thesis oral examination are rated in three types: pass, pending review, and fail. For those who are rated further pending review, the oral examination committee shall arrange another date and time for the next oral examination and the graduate student shall re-submit the revised thesis draft to the Department office within the given time limit. Those who do not comply with the requirements are considered to fail the degree examination.

6. After the defense of the thesis, graduate students must revise the content of the thesis under the instructions and requirements specified by the oral examination committees and re-submit the formal and complete version of the master's thesis no later than August 15 or the end of January, depending upon the semester the thesis examination took place.
7. Seven copies of the complete thesis should be submitted to the Department office, including three copies for each oral examination committee member, two copies for the Department office, one copy for the NCKU registration section, and the last one copy for the NCKU library.

第七條 本辦法如有未盡事宜，悉依本校學則、研究生章程、國立成功大學研究生學位考試細則、國立成功大學學生抵免學分辦法及相關辦法辦理之。

Article 7.

Any matters not covered in this regulation will be processed under the National Cheng Kung University Academic Regulations, the NCKU Graduate Student Policies, and Rules, the NCKU Rules and Regulations of Graduation Examination for Graduate Students, the NCKU Course Credit Waiver Regulations, and other related rules or regulations.

第八條 本辦法經系務會議通過後實施，修正時亦同。

Article 8.

The regulations herein shall come into effect after it is approved by the departmental meeting of the Department of Political Science and shall be amended in the same manner.